



JENNIE ELLIOTT SCHOOL COUNCIL MEETING MINUTES (DRAFT)

September 15, 2026

Attendees: Lucene Tahmazian, Scott Downing, Kim Kelly, Jamie Popwich, Chris Machado, Amanda Showalter, Kate Kozowyk, Kimberley Andjelic, Mike Arnieri, Matthew Line, Sarah Haughey, Logan Haddad, Charles Fagbemi, Carley Winter, Alicia Dyck, Clinton Hallahan, Johanna Felske, Chelsea Miklos, Geoff Matthews, Megan McClelland

1 Call to Order

- Called to order at 6:35PM

2 Review of Agenda

3 Review and Approval of Minutes from June 2, 2026 Meeting

- Motion to Approve: Alicia Dyck motion; Sarah Haughey seconded

4 Principals Report

- Learning Leaders:
 - Scott Downing; Grade 2 teacher and Student Wellbeing portfolio. Focus on engagement in learning – wholistic view on what student engagement in learning looks like
 - Kim Kelly; Grade 1 teacher and Literacy portfolio – supporting staff in high impact teaching strategies that support literacy development.
 - Jamie Popowich; Grade 4 teacher and Math and Indigenous Education portfolio – looking at our school data and facilitating math literacy across the school.
 - Chris Machado; DHH teacher and DHH portfolio – supporting DHH program and staff with language and communication programming as well as inclusion into the community programs for some of our students.
- Staffing Changes:
 - Temp staff: 2 staff on maternity leave + 1 more later in the fall
 - Temp staff: Some staff on leave at the end of last year have extended their leaves
 - Started the year with some new and existing staff members



- Has been difficult across CBE to fill positions – extreme shortage across the CBE
 - Temp Admin Secretary: Will welcome new, permanent secretary on October 5th
 - Acting Assistant Principal: Sebastien Fournier until Sept 18, then Dianne Kaine until Asha Hynes returns beginning of November
- September Count:
 - Have to count the “bums in seats” as we refer to the number of students actually in attendance by the end of September to Alberta Education
 - Funding is based on Spring RAM – estimated enrollment. Funding is then adjusted if need be based on actual enrollment when Fall RAM is confirmed end of October.
 - We are “ok” right now, and likely won’t need to lose any staff, but need to make sure count is accurate for the September Count
- Construction:
 - removed the walls in the DHH rooms which lets them spread out and provides more opportunities for flexible groupings and team teaching in DHH
 - Landscaping has been worked on over the summer, with a few last minute finish items before the grand opening for Meet the Teacher
- Assessments:
 - Extensive assessment requirements that have taken significant time and photocopying, to complete, subs are provided to give teachers the opportunity to sit with each student in K-3 to complete individualized screeners; the purpose is to help understand where students are at with their learning
 - Parents will receive results, but important to note, it is only one snapshot of a small amount of info, and assessments contain questions on curriculum that was not taught in previous grade in some cases, so we will need to decipher what data is beneficial to this year
 - Results of September assessment are not published until end of October (a “normed” result) so they should be ready to show at the PTCs in November
 - Assessments are supposed to provide knowledge for the teachers, and inform their intervention – already do flexible groupings which are intense intervention (30 minutes 4 times a week); we use a variety of assessments for this purpose, not just that which is mandated by the gov’t.



5 Treasurers Report and Budget Presentation

- New Treasurer: Sarah Haughey
- JESC is more the “oversight” committee; fundraising side is JEPSA, which will be discussed in JEPSA meeting
- One spend is that we purchase staff appreciation jerseys but no other real costs
- Budget was approved in May 2026

6 Confirmation of School Council Positions

- President: Amanda Showalter
- Treasurer: Sarah Haughey
- President Elect: Clinton Hallahan
- Secretary: Kate Kozowyk
- Volunteer Coordinator: Nicole Krawczyk + Johanna Felske
- Members at Large: Lindsay Webster, Erin Allard, Carley Winter, Chelsea Miklos

7 Welcome Back / Meet the Teacher

- On Thursday September 17, 2026
- Tent and Food Trucks all confirmed (will be in the teacher parking lot)
- Collect Book Fair volunteers, commercial email sign up, etc. at the JESC tent
- Kate has some prizes to draw kids (and parents) to the JESC tent
- Everyone has to opt in every year for the commercial email list to get any of those emails

8 Volunteer Opportunities

a. Book Fair

- SignUp Genius prepared and can be circulated to see which volunteers we are going to get
- Doing it over the teacher conference week (as with last year)
- Set up Monday, Tues/Wed student preview to create their wishlists (but not actually buying) and then do family shopping on Thursday and Friday during conference time
- We can move over to full gym in the morning of Thursday

b. Gingerbread Night



- December 10
- Researching the best options for gingerbread houses – want to go pre built house again
- Have a fantastic new gingerbread arch
- This is not a revenue generating activity
- Are doing the pickup option again
- Might have a few little extras, like photo opportunities and interactive add ons

d. Family Dance Night

9 Fun Lunch Update

- Jenny Harrison is the volunteer coordinator for that

10 Other Items to be Addressed

11 Adjourn Meeting

- At 7:16PM